

Part 2: Financial Report

Item No.	Name of the exchange	Expenditure Item	Amount	Remarks
1.	To improve student mobile video communication equipment, and purchase e-learning equipment for the exchange activities of the two schools.	Purchase e-learning equipment including: (1) iPad Air x 10 (2) Window Server x 1 (3) MacBook Pro x 3	(1) \$119,000	

Total:	\$ 119,000
2020 - 2021 Balance C/F :	\$ 77,206
2021 – 2022 Allotment :	\$ 156,035
Balance c/d to 2022 – 2023 :	\$ 114,241

Part3 : Amendments (if applicable)

	Amendments Made	Remarks
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Part 4: Declaration

It is hereby certified that

1. this exchange report has been endorsed by the Incorporated Management Committee / School Management Committee;
2. all expenditure items are accountable with receipts which are properly kept in our school;
3. all expenditure charged to the grant are in line with the principles and requirements of the use of grant under the Pilot Scheme on Promoting Interflows between Sister Schools in Hong Kong and the Mainland, as well as the circulars and guidelines issued by EDB regarding procurement procedures;
4. annual audited accounts, which include the breakdown of income and expenditure of the grant, shall be submitted to EDB within the required period after the completion of each school year; and
5. all information provided is authentic, and we understand that EDB has the authority to require our school to produce proofs of expenditure for the purpose of auditing.



Signature of School Supervisor: _____

Name of School Supervisor: _____

Date : _____